

Development & Conservation Advisory Committee

At the above stated meeting the attached presentations and documents were tabled for the following items

Pages Contact

6. Innovation Update - PRESENTATION

(Pages 1 - 12)

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If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.





Planning Improvement & Standards Manager

- Responsible for Enforcement and Support teams
- Performance reporting & monitoring, business continuity and risk assessments
- Service improvements, best practice and alignment of processes across teams
- Contracts and related finance, budget and procurement matters
- Customer and client engagement
- FOI responses
- Safeguarding rep and Coach
- Customer redesign project



Enforcement team -

Team Manager, 2 Enforcement Officers, 1 Triage Officer

Enforcement plan sets out how complaints will be recorded and timescales for responses

290 + enquiries/complaints received since 1 April 400 cases closed

Monitoring commencement - compliance with conditions and CIL procedures



Support team - Team Supervisor, 3 Support Officers, 1 Compliance Officer and 1 Temp Compliance assistant

Processing planning comments (7,000 since April) & answering general enquiries referred by Customer Solutions

Text messaging - 16,000 + sent since 1 April 2019

Administration of all Planning & Enforcement appeals

Administration of DC Committee

Issuing decisions - 200 + per month

Issuing CIL liability notices

Administrative support for Arboriculture service and case officers

rage 4

Enterprise - Validation



- Active Tasks, Grouped by Type
 - Return Invalid Application
 - R Send Invalid Reminder Letter 1
 - R Send Invalid Reminder Letter 2
 - R PreApp Validate
 - Send Invalid Reminder Letter PA
- - 🐓 Validation Task PreApp PA/20/0044
 - Validation Task PreApp PA/20/0044
 - √ Validation Task PreApp PA/20/0044
 - √ Validation Task PreApp PA/20/0044
 - √ Validation Task Urgent 20/03475/W
 - 🐓 Send Invalid Reminder Letter20/0290
 - Send Invalid Reminder Letter20/0303

- - Send Invalid Reminder Letter PA/20/0
 - G Send Invalid Reminder Letter PA/20/0
- ▶ Recently Completed
- ▲ Available Tasks, Grouped by Type
 - Invalids Over 6 Weeks
 - Nalidation Urgent
 - Nalidation Main
 - Validation Task 20/03449/FUL Hillf
 - Nalidation Task 20/03466/LBCALT
 - Nalidation Task 20/03465/FUL Gec
 - Nalidation Task 20/03464/FUL Yor
 - 🙆 Validation Task 20/03463/DETAIL :
 - 🙆 Validation Task 20/03462/FUL Mo

Active Tasks

- ▶ Recently Completed
- Available Tasks, Grouped by Type
 - Invalids Over 6 Weeks
 - Validation Urgent
 - R Validation Task Urgent 20/03511/V
 - Validation Main
 - O Validation Quality Check
 - O PreApp Validate

Agenda Item 6

Enterprise - Determination



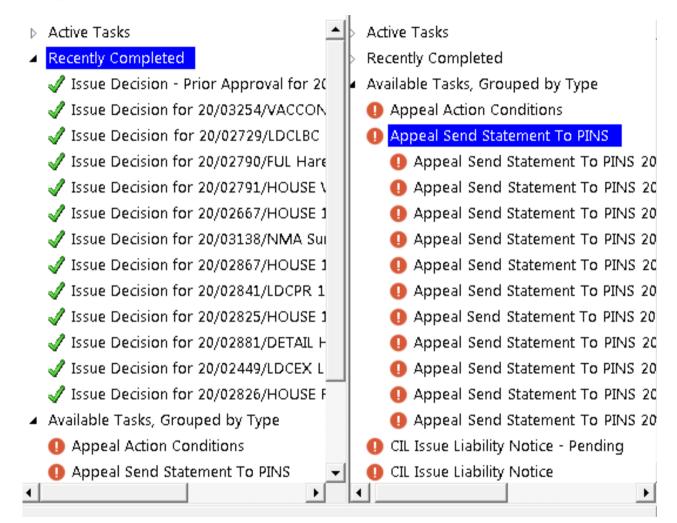
- ▲ Active Tasks, Grouped by Type
 - Site Visit
 - Site Notice Posting
 - Write Recommendation
 - Write Rec & Idox Events 20/0258
 - R Write Rec & Idox Events 20/02842
 - Nrite Rec & Idox Events 20/02958
 - Mrite Rec & Idox Events 20/02893—
 - Write Rec & Idox Events 20/0295!
 - 🔼 Write Rec & Idox Events 20/0295
 - Write Rec & Idox Events 20/02878
 - Write Rec & Idox Events 20/02998
 - Write Rec & Idox Events 20/0303.
 - Write Rec & Idox Events 20/03032
 - Write Rec & Idox Events 20/02528
 - Mrite Rec & Idox Events 20/02529

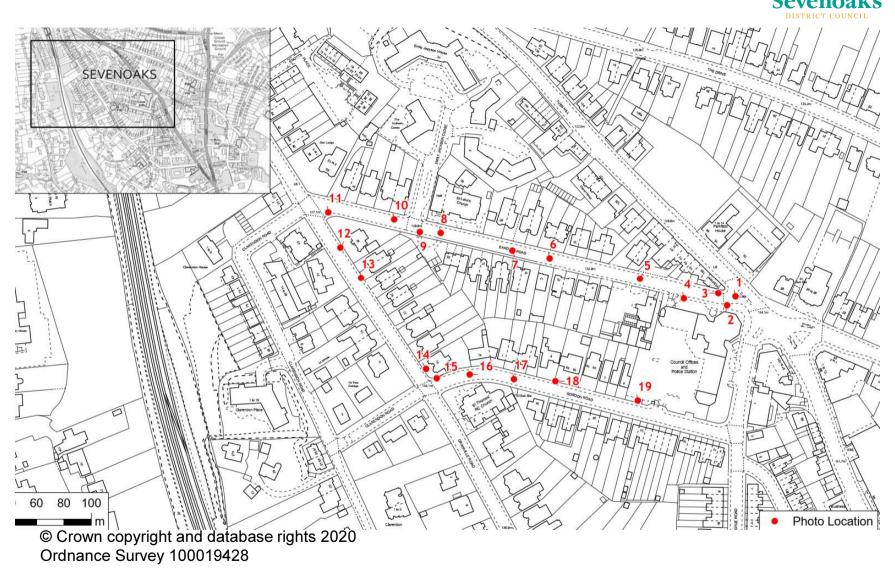
- Active Tasks, Grouped by Type
 - Write Recommendation
 Output
 Description
 Output
 Desc
 - R PreApp Decision
 - 🔼 Site Notice Posting
 - Mrite Recommendation Reduced Dete
 - G CIL Determine Exemption
 - G CIL Determine Exemption 20/02928/H
 - G Site Visit
 - G Site Visit 20/03309/HOUSE 28 Hillyde
 - G Site Visit 20/03411/HOUSE 53 Cresce
 - Site Visit 20/03452/HOUSE Timbers
 - Site Visit 20/03453/FUL Timbers
- Recently Completed
- Available Tasks

- Active Tasks, Grouped by Type
 - Statement Common Ground
 - Appeal Write Statement
 - Appeal Write Statement [Due by]
 - Site Visit
 - Sign Off Decision North
 - Decision Sign Off 20/02877/MMA
 - Write Recommendation
 - CIL Determine Exemption
 - R Parish Consultation
 - Rapple Parish Consultee Replied: 30/11/2
 - Parish Consultee Replied: 30/11/2
 - Write Recommendation PPA
 - 🔼 Site Notice Posting
 - O PreApp Decision
- ▶ Recently Completed

Enterprise - Decisions











Sevenoaks District Council GIS Team ESRI ArcGIS QuickCapture Demo

Photo: 6 Date Taken: 27/11/2020 14:14:44





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Ordnance Survey 100019428 © Cop

Scale Aerial Image Date: 02/08/2018 © Copyright Getmapping PLC & Bluesky Ltd 2018

Sevenoaks

Description: Pavement and railings





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NatureScot	Scottish Natural Heritage
Electoral Registration_Sedgemoor	Sedgemoor District Council
Sefton Council Active Sefton	Sefton Metropolitan Borough Council
COVID 19 Support	Sefton Metropolitan Borough Council
Sefton MBC	Sefton Metropolitan Borough Council
Selby College Student Admin	Selby College
LicensingRenewalReminder	Sevenoaks District Council
PlanningTextMessage	Sevenoaks District Council
Sevenoaks Electoral Services	Sevenoaks District Council
Electoral services – Sheffield City Council	Sheffield City Council
Track and Trace Sheffield City Council	Sheffield City Council
Sheffield Health & Social Care	Sheffield Health and Social Care NHS Foundation Trust
Sherbourne Medical Centre	Sherbourne Medical Centre
Manor Park Community Children's Centre	Sheringham Nursery School and Children's Centre
Sherwood Forest Hospitals	Sherwood Forest Hospitals NHS Foundation Trust
SaTH COVID 19 Testing Service	Shrewsbury and Telford Hospital NHS Trust

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